INSTRUCTOR: John Paul Cook

OFFICE HOURS: Held in the Math Help Center on the 4th Floor of Physical Science Center:
   3:30-4:30 Mondays
   2:30-4:30 Wednesdays
   2:30-3:30 and 4:30-5:30 Fridays

   I am also available by appointment in Physical Sciences Room 924.

EMAIL: jpc16@ou.edu

COURSE WEBSITES: 
   http://www.math.ou.edu/~jcook/ I will post class documents, old quizzes, solutions, and announcements for this section here.
   http://learn.ou.edu This is where all general course information, documents, and announcements are posted for everyone taking MATH 1523. Both your classwork and your exam grades will be posted here.

PHONE: Math Department Main Line: (405) 325-6711 (leave a message)

CLASSWORK: There are 600 total points in this class (see primary class syllabus in your green packet), 500 of which come from your three midterms and the final. The other 100 points (17%) will come from your these assignments:

   IN CLASS QUIZZES: 40 pts
   Starting the second week of class, there will be a quiz every non-test week in this class, usually on Friday. The questions for these quizzes will come directly from the homework and from the problems that we work in class. At the end of the semester, I will drop your two lowest quiz grades. Because of this, there will be no makeup quizzes, even for excused absences.
   MAKEUP QUIZ POLICY: If you make below an 80% on a quiz, you are required to come to my office hours by Wednesday of the next week to go over and retake the quiz. Failure to make-up a quiz will result in a zero for your next quiz grade. This policy also applies if you miss a quiz (and/or have a grade of zero).

   MYMATHLAB (online homework and quizzes): 60 pts
   MyMathLab is an online resource for this textbook. Throughout the semester, you will complete your homework assignments (1pt each) and several quizzes (4pts each) online. The material will correspond directly with what we cover in class. At the end of each section in your notebook, you will find your online homework. Please register for MyMathLab by the end of the first week of class. Instructions and common questions are posted on Desire2Learn.

ATTENDANCE: According to Math Department policy, attendance for MATH 1523 is taken every class period. You are allowed 6 absences before being penalized (2pts off your classwork grade for every subsequent class missed).
MY PERSONAL PREFERENCES AND RECOMMENDATIONS:

- Please use proper punctuation and spelling in your emails.
- If you miss a class, it is your responsibility to acquire notes, etc. for that day. I am always happy to answer questions, but I will not rework an entire class period.
- Please do not be fooled by the 1000-level status of this class—we will move through topics very fast (one section a day) with little time for review. Take special care to not fall behind, and do not be afraid to ask for help.
- College-level Precalculus is hard. At some point in this course, you will experience difficulty. Either you experience difficulty on the homework assignments and eventually figure out the problems, or you experience difficulty when you take the exams. What sounds better?
- I will do everything that I can to help you learn math. You have to be willing to put the time in, and ask for help if you need it!