Professor of Mathematics at OCCC

OCCC is a great place to be. Find out if it is the right fit for you.

Presented by Dr. Tamara Carter
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OU Mathematics Graduate Student Seminar

- A fit is a two-way street
- Why is OCCC a great place to be?
  - Focus on students
  - Competency based education
  - Math Lab
  - Teamwork
  - Opportunities to implement ideas
- What we do – a look at our job description
- Preparing for a full-time position
  - Gaining experience – www.occcjobs.com
    - Math Lab Tutor
      - Must have done well in a college level mathematics class
      - $8/hr
    - Math Lab Assistant
      - Must have Associate’s degree or equivalent with at least 15 hours of college level mathematics
      - $10.27 - $13.13/hr
    - Adjunct Professor of Developmental Mathematics
      - Must have Bachelor’s degree in mathematics with teaching experience or mathematics teaching certificate
      - $640/credit hour
    - Adjunct Professor of Mathematics
      - Must have Master’s degree with 18 graduate hours in mathematics or related field
      - $640/credit hour
  - Multiple classes, campuses, classes, etc.
  - Online applications
- Additional questions?
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Summary of position posting for Fall 2008 position

Minimum Education/Experience:
Masters degree in mathematics or associated field (with at least 18 hours of graduate credit in mathematics).

Preferred Qualifications:
Teaching experience at the post-secondary level, community college experience, experience in teaching developmental mathematics, familiarity with competency based education, a Ph.D. in mathematics or associated field.

Position summary:
A faculty member at Oklahoma City Community College has the primary responsibility of instruction. Secondary responsibilities include supporting the integrity of curricula, encouraging student success, and promoting the mission of the academic division to which the faculty member belongs as well as the College as a whole.

9 month salary $37,600 - $44,600 plus benefits (see http://www.occc.edu/humanresources/Benefits.html for information on medical insurance, dental insurance, sick leave, personal leave, TRS contribution, 403b contributions, pre-tax health savings plan, disability insurance, life insurance, tuition waivers and reimbursements, fitness classes and fitness center access)

Position description:
A faculty member is primarily responsible for supporting student learning by providing quality instruction in courses that the faculty member and the dean agree will be taught. Quality instruction includes clear course objectives, prepared and relevant class activities, effective and understandable presentations of learning materials, fair and understandable grading practices, timely responses to students, and a positive atmosphere in the classroom.
In addition to the primary responsibility for supporting student learning, a faculty member is expected to:

- Be available to students by maintaining posted office hours.
- Serve as an academic advisor.
- Manage program and course curricula by helping select textbooks, evaluating learning materials, and writing course syllabi.
- Maintain a flexible schedule to meet program and department needs.
- Contribute to developing, implementing, and evaluating approved academic programs and developing new academic programs to meet community needs.
- Fulfill course, program, and department goals and objectives.
- Participate in the assessment of student learning outcomes for the program and/or department.
- Respond in a timely fashion to information requests from program, division, and college administrators.
- Attend department, division, and college meetings.
- Acquire new knowledge and skills as appropriate for the academic discipline.
- Maintain license or professional certification specific to program requirements.
- Develop and implement a professional development plan.
- Participate in on-campus staff development opportunities.
- Participate in mutually agreed upon committees.
- Satisfy objectives for mutually agreed upon special assignments.
- Participate in faculty-related activities that attract and retain students.
- Adhere to established safety and health procedures and practices for the purpose of providing injury and illness prevention for self and others.
- Support the College's vision, mission, goals, and priorities.
- Abide by the policies and procedures published in the Board of Regents' Rules, Board of Regents Internal Operating Policies, and Administrative Procedures, which are accessible on the Employee Home Page http://employee.occc.edu/employee-policies.html.